

Privacy statement Terra Practicus

Introduction:

This statement is applicable on all products and services of Terra Practicus.

Terra Practicus, established on Prins Willem-Alexanderlaan 11 7242GH Lochem, is responsible for the treatment of personal data as given in this privacy statement.

Personal data that we treat and store

Terra Practicus uses your personal data because you use one of our services and/or because you gave this data to us. Data that Terra Practicus may need from you, or that are necessary from you in view of the objects below and that Terra Practicus as minimum has to use, are:

- Initials and surname
- Gender
- Date of birth
- Company/institute name
- Address (consisting of street name + number + zip code)
- Telephone number(s)
- E-mail address
- Banking data

Does Terra Practicus use special personal data?

Special personal data are sensitive data, for instead about health, criminal history, ethnical data or date concerning race. Terra Practicus does not treat or store special personal data.

Why we need data

If you have an agreement with Terra Practicus, we want to serve you well. We use your data for the following purposes:

- To be able to call or e-mail you if necessary for our services for you.
- To inform you about changes in our services and products.
- To deliver goods and services to you.
- If we legally are obliged, e.g. data we need for our tax return.
- Data can be used for promotion- or marketing purposes, that are relative to the kind of services of Terra Practicus.

We can use your data for another purpose than where they originally were processed, when there is a close relation between both of the purposes.

Rules for processing (using and storing) of personal data

While processing personal data, Terra Practicus is bound to the applicable legislation and will keep up with developments in them. For this purpose Terra Practicus is entitled to change this privacy statement to keep the text corresponding with the most actual state of affairs, as given at the end of this privacy statement

How long will we store your data

Terra Practicus will not store your personal data longer than strictly necessary to realize the objectives for what they were stored.

Sharing with others/providing data to third parties

Terra Practicus will not sell your data and will only provide these only when necessary for the

execution of our services or to apply to legal obligations. With companies that use your data in our assignment we will come to an user agreement to provide a similar level of security and confidentiality of your data.

Investigating website visits (public part)

Terra Practicus uses only technical and functional cookies. A cookie is a small text part that will be stored on your computer, tablet or smartphone at first visit. The cookies we use are necessary for the technical performance of the websites and your easy use of it. They provide consistent performance and store for example your preferred settings. U can stop these cookies by setting up your internet browser in a way that it doesn't store cookies. You can also remove all earlier stored information from your browser.

Viewing, checking, adjusting or removing data

You will always have the opportunity to see, adjust or remove all your data stored by us. You only have to send a specified request info@terrapracticus.nl .

Security

Terra Practicus values the security and protection of your personal data. Terra Practicus took appropriate technical and organizational measurements to secure and protect your data from loss, changing, abuse or any (other) form of unlawful use. Every person having access to Terra Practicus personal data and/or using this, is obliged to confidentiality of these data, unless when legally stated differently. In case Terra Practicus uses the services of other third parties, Terra Practicus will make agreements for the necessary security of the data. If you have the impression your data are not secured properly or if there are signs of abuse, please contact us.

Your privacy rights

When you request viewing, correction or removal of your personal data, Terra Practicus will inform you within 5 working days. This request can be send info@terrapracticus.nl .

Questions

If you have any questions or remarks about the use of your personal data and this Privacy Statement, please contact us via info@terrapracticus.nl .

This privacy statement is made up d.d. 22 May 2018.